



CATALOGUE

PROGRAMMES OF PROFESSIONAL TRAINING
FOR PERSONNEL OF THE CENTRAL (NATIONAL)
BANKS OF EurAsEC MEMBER STATES



EURASIAN ECONOMIC
C O M M U N I T Y

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SCHEDULE OF SEMINARS	5
TOPICS OF SEMINARS	9
Monetary Analysis at the Central Bank	10
Experience in the Coordination of Co-operation of the Central Banks with International Organizations	12
Financial Stability	14
Bilateral Comparisons of Statistical Data Concerning Money Transfers Among the Central (National) Banks of EurAsEC Member States	16
Legal Aspects of Regulation and Supervision of Payment and Settlement Systems in EurAsEC Member States	18
International Experience in Arranging Work in the Area of Anti-Money Laundering and Combating the Financing of Terrorism	20
Legal Aspects of Activities of the Central (National) Banks of EurAsEC Member States	22
Commercial Bank Crisis Management. Liquidation and Bankruptcy. Protection of Creditors' Interests	24
Monitoring and Analysis of Bank Lending Terms	26
Personnel Management. Issues of Training and Personnel Development	28
Credit Reference Agency	30
Economic Analysis, Modelling and Forecasting at the Central (National) Banks	32
Central Bank Budgeting	34
Risk Management at Commercial Banks and Other Financial Organizations	36
Management of Banking Sector Liquidity at the Central Banks	38
Acute Cash Flow Issues	40
Monetary Policy of the Central (National) Banks of EurAsEC Member States. Monetary Policy Tools	42
Acute Issues of Currency Note Examination and Methods for Banknote Authentication.....	44
Payment Systems Supervision (Oversight) and Methodology for Oversight Implementation.....	46
Internal Audit and Control at the Central Bank of the Republic of Armenia	48
Early Warning System, Stress Testing of Credit Institutions	50
Integrated Support for Security System at the Central (National) Banks. Ensuring Security in a Crisis Environment	52
Advanced Forms of Document Handling. Practical Application of Electronic Workflow	54
TOPICS OF TRAINEESHIPS	57
ORGANIZATION OF TRAINING EVENTS.....	63
TRAINING CENTRES.....	71



The training objective is to systematically upgrade the skills of executives and specialists of the central (national) banks of EurAsEC member states in relevant banking areas and rationalize the efforts made by the central (national) banks of EurAsEC member states in this area.

From the Agreement on Co-operation in Personnel Training for the Central (National) Banks of EurAsEC Member States

Dear Colleagues,

The Council of Governors, giving priority to the strengthening of professional ties and advanced training of personnel of the central (national) banks of member states of the Eurasian Economic Community (EurAsEC), approved the Programme of Professional Training for Personnel of the Community Banks for 2011, which is another step forward in the development of multilateral co-operation under the Agreement executed on 12 March 2004 in Minsk.

The past six years of co-operation have demonstrated that the central (national) banks of the Community are highly interested in the training programme. The Programme of Professional Training for Personnel of the Central (National) Banks of EurAsEC Member States for 2010 was successfully implemented. International seminars were attended by more than 460 representatives of the banks of EurAsEC member states, the CIS, Europe.

Growing interest in the Programme shown by the representatives of the central banks of Europe and the CIS member states gives additional impetus to the development of co-operation in the area of professional training of bank personnel.

In 2010 the representatives of the Deutsche Bundesbank, the Bank of France, the National Bank of Poland, the National Bank of Serbia and other banks took an active part in a number of seminars. This allowed considerable broadening of the range of issues for discussion in the critical areas of banking.

The opportunities of advanced training of personnel by arranging an exchange of employees involved in traineeships and consultations were actively used. More than 80 specialists and executives of the central (national) banks of the Community had an opportunity to meet their colleagues directly in their workplaces.

The Programme for 2011 includes training events in the areas of banking which are, at present, of greatest interest to the employees of the central (national) banks of EurAsEC member states.

23 seminars and 27 traineeships are scheduled to be held in 2011.

The highest-priority topics of training events will be the issues of financial stability, monetary policy, cash flow, crisis management in commercial banks, internal audit and control of central banks, etc.

A considerable portion of training events will be held at Tula Interregional Training Centre of the Bank of Russia. Seminars and traineeships will also be conducted at the National Banks of the Kyrgyz Republic, the Republics of Belarus and Kazakhstan, at the Central Bank of the Republic of Armenia, on the base of the National Bank of Tajikistan and the Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations.

We are certain that collaboration in the field of professional training of personnel will continue to develop, contributing to better performance of the central (national) banks of member states of the Eurasian Community, and will become a meaningful component of the common process of strengthening of multilateral and bilateral relationships among our banks.

Steering Council on Professional
Training for Personnel of the Central
(National) Banks of EurAsEC Member States



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Schedule of Seminars



No.	Date	Topic	Location
1	25–28 January	Monetary Analysis at the Central Bank	Tula Interregional Training Centre of the Bank of Russia
2	14–16 February	Experience in the Coordination of Co-operation of the Central Banks with International Organizations	Tula Interregional Training Centre of the Bank of Russia
3	1–3 March	Financial Stability	Tula Interregional Training Centre of the Bank of Russia
4	15–16 March	Bilateral Comparisons of Statistical Data Concerning Money Transfers Among the Central (National) Banks of EurAsEC Member States	Tula Interregional Training Centre of the Bank of Russia
5	12–13 April	Legal Aspects of Regulation and Supervision of Payment and Settlement Systems in EurAsEC Member States	Tula Interregional Training Centre of the Bank of Russia
6	26–28 April	International Experience in Arranging Work in the Area of Anti-Money Laundering and Combating the Financing of Terrorism	Central Bank of the Republic of Armenia, Yerevan
7	17–19 May	Legal Aspects of Activities of the Central (National) Banks of EurAsEC Member States	Training Centre of the National Bank of the Republic of Belarus, village of Raubichi
8	17–19 May	Commercial Bank Crisis Management. Liquidation and Bankruptcy. Protection of Creditors' Interests	Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations, Almaty
9	18–19 May	Monitoring and Analysis of Bank Lending Terms	Tula Interregional Training Centre of the Bank of Russia
10	24–26 May	Personnel Management. Issues of Training and Personnel Development	National Bank of the Republic of Kazakhstan, Almaty
11	1–2 June	Credit Reference Agency	Saint Petersburg Banking School (College) of the Bank of Russia

**Council of Governors of the Central (National) Banks
of EurAsEC Member States**

No.	Date	Topic	Location
12	13–17 June	Economic Analysis, Modelling and Forecasting at the Central (National) Banks	Training Centre of the National Bank of the Republic of Belarus, village of Raubichi
13	21–24 June	Central Bank Budgeting	Tula Interregional Training Centre of the Bank of Russia
14	12–14 July	Risk Management at Commercial Banks and Other Financial Organizations	Training and Health-Recreation Centre of the National Bank of Tajikistan, Kayrakkum
15	5–8 September	Management of Banking Sector Liquidity at the Central Banks	Tula Interregional Training Centre of the Bank of Russia
16	6–8 September	Acute Cash Flow Issues	National Bank of the Kyrgyz Republic, Bishkek
17	13–15 September	Monetary Policy of the Central (National) Banks of EurAsEC Member States. Monetary Policy Tools	National Bank of the Republic of Kazakhstan, Almaty
18	13–16 September	Acute Issues of Currency Note Examination and Methods for Banknote Authentication	Tula Interregional Training Centre of the Bank of Russia
19	27–29 September	Payment Systems Supervision (Oversight) and Methodology for Oversight Implementation	National Bank of the Republic of Kazakhstan, Almaty
20	4–6 October	Internal Audit and Control at the Central Bank of the Republic of Armenia	Central Bank of the Republic of Armenia, Tsakhkadzor
21	18–20 October	Early Warning System, Stress Testing of Credit Institutions	Tula Interregional Training Centre of the Bank of Russia
22	15–18 November	Integrated Support for Security System at the Central (National) Banks. Ensuring Security in a Crisis Environment	Tula Interregional Training Centre of the Bank of Russia
23	22–24 November	Advanced Forms of Document Handling. Practical Application of Electronic Workflow	Training Centre of the National Bank of the Republic of Belarus, village of Raubichi



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Topics of Seminars

Information and Key Issues



Monetary Analysis at the Central Bank

25–28 January 2011

Purpose of the seminar: Improvement of professional knowledge in the field of monetary analysis used in the elaboration and implementation of monetary policy. Development and strengthening of professional contact among personnel of the central (national) banks of EurAsEC member states and personnel of the central banks of other countries in the area of monetary analysis

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states, the central banks of other countries handling the issues of monetary analysis and monetary policy making

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 4 days
25–28 January 2011

Place of the seminar: Tula Interregional Training Centre of the Bank of Russia

Key issues:

Principal areas of the current monetary analysis

Money demand modelling

Analysis of credit indicators and modelling of their evolution

Interrelation of monetary factors and inflation. Forecasting of inflation processes using monetary indicators

Analysis and modelling of the financial sector indicators

Monetary policy and asset prices

Application of monetary analysis to the implementation of monetary policy

Experience in the Coordination of Co-operation of the Central Banks with International Organizations

14–16 February 2011

**Purpose
of the seminar:** Discussion of a broad range of issues related to co-operation of the central banks with international organizations. Establishment and development of professional contact among personnel of the central (national) banks of the Eurasian Community

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 3 days
14–16 February 2011

**Place
of the seminar:** Tula Interregional Training Centre of the Bank of Russia

Key issues:

Co-operation of the Bank of Russia with the European Union, the International Monetary Fund, the Group of Twenty, the Organization of Economic Co-operation and Development, the Financial Stability Board

The role of international organizations in the field of central banks personnel training

Issues related to coordination of international training programmes implemented by a number of the central banks and training centres of international organizations on topics, organizational forms of programmes, including, among other things, the possibility of arranging regular meetings of co-ordinators, etc.

EurAsEC Programme as the international site for exchanging experience in the area of professional activity of the central banks

Principal areas and prospects for co-operation

Financial Stability

1-3 March 2011

Purpose of the seminar: Discussion of a broad range of issues related to general economic conditions for supporting financial stability. Familiarisation with the practice of preparation of the Financial Stability Review by the Bank of Russia. Establishment and development of professional contact among personnel of the central (national) banks of EurAsEC member states

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 3 days
1-3 March 2011

Place of the seminar: Tula Interregional Training Centre of the Bank of Russia

Key issues:

Foreign experience in studying the issues of financial stability and its use in EurAsEC member states

General economic conditions for supporting financial stability

Analysis of financial market stability

Analysis of stability of financial intermediation market

Stress testing methods

Analysis of ratings evolution

Study of certain issues of financial stability

Bilateral Comparisons of Statistical Data Concerning Money Transfers Among the Central (National) Banks of EurAsEC Member States

15–16 March 2011

**Purpose
of the seminar:** Exchange of work experience in the area of bilateral comparisons
of statistical data concerning money transfers among the central
(national) banks of EurAsEC member states

**Category
of trainees:** Executives and specialists of functions of the central (national)
banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants
on issues of the seminar

**Length
of the seminar:** 2 days
15–16 March 2011

**Place
of the seminar:** Tula Interregional Training Centre of the Bank of Russia

Key issues:

Sources of data concerning official money transfers and methods for assessing non-official money transfers

Overview of IMF's recommendations concerning transition to the 6th edition of the Balance of Payments Manual. Challenges in the development of personal transfer and personal remittance indicators

Results of bilateral comparison of data concerning money transfers

Legal Aspects of Regulation and Supervision of Payment and Settlement Systems in EurAsEC Member States

12-13 April 2011

**Purpose
of the seminar:** Exposure to work experience in the field of legal regulation of payment and settlement systems and supervision over such systems by the central (national) banks in EurAsEC member states. Development of professional contact among personnel of the Eurasian Community

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 2 days
12-13 April 2011

**Place
of the seminar:** Tula Interregional Training Centre of the Bank of Russia

Key issues:

Laws on payment and settlement systems in EurAsEC member states, the need for its elaboration, development, improvement, its goals and objectives

Area of application of laws on payment and settlement systems, institutional elements of payment and settlement systems, interconnection among the above-mentioned elements

Requirements (which should be) imposed by the laws on payment and settlement systems on institutional elements

Regulatory bodies, their authority and methods of regulation

Principal risks faced in payment and settlement systems, their classification in the regulatory documents of the central banks, risk management methods, the need for risk control and monitoring by regulatory bodies

Supervision/inspection of private payment systems, the central bank's role and authority, documents specifying the central bank's principles and activities

Legal regulation of the activity of payment agents in the Russian Federation

International Experience in Arranging Work in the Area of Anti-Money Laundering and Combating the Financing of Terrorism

26–28 April 2011

**Purpose
of the seminar:** Familiarization with the practices of the Bank of Russia and the Central Bank of the Republic of Armenia in the area of organization of anti-money laundering and combating the financing of terrorism. Development and strengthening of professional contact among personnel of the central (national) banks of EurAsEC member states

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Seminar eventuating in a round table**
Held by executives and specialists of the Central Bank of the Republic of Armenia and the Bank of Russia

**Length
of the seminar:** 3 days
26–28 April 2011

**Place
of the seminar:** Central Bank of the Republic of Armenia, Yerevan

Key issues:

System of anti-money laundering and combating the financing of terrorism (AML/CFT)

National laws of EurAsEC member states, regulations and other acts of the central (national) banks in the field of AML/CFT

Organization of AML/CFT work performed by credit institutions in accordance with the requirements of national laws and the regulatory framework of the central (national) banks. Procedure for the exercise of control by the central (national) banks of the implementation of laws in the field of AML/CFT by credit institutions

Procedure for the provision by credit institutions to the duly authorized body of the details of transactions in cash or any other property subject to mandatory control

Interaction of the central (national) banks with financial monitoring authorities, financial supervisors and other duly authorized bodies in the area of AML/CFT

Practice of use by the central (national) banks of the statements and reports of credit institutions for the purpose of identifying doubtful operations

Possible money laundering and terrorist financing schemes (Typologies)

Criteria for suspicious operations

Experience of credit institutions in the field of AML/CFT (customer identification, internal control, account management, etc). Approach of financial institutions based on the assessment of risk in the field of anti-money laundering and combating the financing of terrorism

Application of state-of-the-art information technologies in the creation of software solutions for financial intelligence functions

Automated case management system intended to ensure the administration of the process of analyzing the cases of suspected money laundering and terrorist financing

Business processes and risk analysis

International co-operation in the field of AML/CFT

Legal Aspects of Activities of the Central (National) Banks of EurAsEC Member States

17-19 May 2011

Purpose of the seminar: Exchange of work experience in the area of legal regulation of activities of the central (national) banks of EurAsEC member states. Development of professional contact among personnel of the central (national) banks of the Community member states

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 3 days
17-19 May 2011

Place of the seminar: Training Centre of the National Bank of the Republic of Belarus, village of Raubichi

Key issues:

Legal fundamentals of activities of the banks of EurAsEC member states

Judicial precedents, ways of dispute settlement

Consequences of non-enforcement of court judgments

Regulation of international disputes related to the activities of the central banks

Commercial Bank Crisis Management. Liquidation and Bankruptcy. Protection of Creditors' Interests

17-19 May 2011

**Purpose
of the seminar:** Exchange of work experience in the area of crisis management, discussion of issues related to the bankruptcy of credit institutions in EurAsEC member states. Strengthening of professional contact among personnel of the central (national) banks of the Community

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 3 days
17-19 May 2011

**Place
of the seminar:** Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations, Almaty

Key issues:

Amendment of laws aimed at strengthening the supervision of credit institutions' (CI) activities, protecting the interests of financial service consumers and maintaining financial stability in an environment of financial crisis and in the post-crisis period

Prudential regulation, consolidated supervision

Aggregate analysis of financial stability

Risk-oriented supervision, early response measures

Financial rehabilitation and CI restructuring

Activity of the Bank of Russia in the area of bankruptcy prevention and financial rehabilitation of CI

Grounds for appointing and the functioning of the provisional administration (liquidator) of a troubled bank

Regulatory framework governing bank liquidation procedure

Role and functions of the Bank of Russia and the Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations in CI liquidation. CI reporting during the period of liquidation

Sequence of satisfaction of the bank creditors' claims

Protection of creditors' interests in the event of bank liquidation

Protection of the rights and interests of financial service consumers: results of supervision and measures taken in a crisis environment

Monitoring and Analysis of Bank Lending Terms

18–19 May 2011

Purpose of the seminar: Improvement of professional knowledge in the area of monitoring and analysis of bank lending terms. Establishment and development of professional contact among personnel of the central (national) banks of EurAsEC member states

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Seminar**
Held by the executives and specialists of the Bank of Russia

Length of the seminar: 2 days
18–19 May 2011

Place of the seminar: Tula Interregional Training Centre of the Bank of Russia

Key issues:

Global experience in the organization of sample studies of bank lending terms (BLT)

Organization of BLT studies by the Bank of Russia and its regional branches

Methodology for developing consolidated BLT indicators based on data from sample studies

Preparation and publication of reporting and analytic materials on changes in BLT in the publications of the Bank of Russia

Current status of the Russian lending market

Use of BLT:

- in the analysis of lending market situation
- in the analysis of certain segments of the banking system
- in macroeconomic modelling and forecasting

Personnel Management. Issues of Training and Personnel Development

24–26 May 2011

**Purpose
of the seminar:** Discussion of issues related to the training and development of central banks' personnel. Strengthening of professional contact among personnel of the central (national) banks of EurAsEC member states

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 3 days
24–26 May 2011

**Place
of the seminar:** National Bank of the Republic of Kazakhstan, Almaty

Key issues:

Personnel selection, recruitment and recording issues

Personnel motivation and development system

System for determining future staff needs

Personnel assessment methods

Technology of redundancy aimed at reducing personnel costs

Internal labour policies

Code of corporate culture

Personnel development and training

Credit Reference Agency

1-2 June 2011

Purpose of the seminar: Discussion of legislative, organizational and methodological issues related to the creation of credit reference agency system. Discussion of prospects for creating a system of interstate credit history exchange. Exchange of work experience among the central (national) banks of EurAsEC member states in this field

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 2 days
1-2 June 2011

Place of the seminar: Saint Petersburg Banking School (College) of the Bank of Russia

Key issues:

Creation of the credit reference agency system

Legislative regulation of the activities of credit reference agencies

Issues associated with the functioning of credit reference agencies in EurAsEC member states

The role of credit reference agencies in the lending market infrastructure and credit risk assessment system

Central catalogue of credit histories of the Bank of Russia. Credit registers of the central (national) banks of EurAsEC member states

Use of information from credit histories by credit institutions

Prospects for creating a system of interstate credit history exchange

Areas of development of the credit reference agency system

Economic Analysis, Modelling and Forecasting at the Central (National) Banks

13–17 June 2011

**Purpose
of the seminar:** Exchange of work experience of the central (national) banks of EurAsEC member states in the area of economic analysis, modelling and forecasting. Development of professional contact among personnel of the central (national) banks of the Community

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 5 days
13–17 June 2011

**Place
of the seminar:** Training Centre of the National Bank of the Republic of Belarus, village of Raubichi

Key issues:

Macroeconomic situation in EurAsEC member states

Monetary policy of EurAsEC member states in its present state

Assessment of economic growth factors

Econometric modelling of key monetary indicators

Payment balance forecasting

Potential GDP assessment

Mid-term forecasting models

Methodology for assessing inflation expectations

Practical approaches to the assessment of inflation expectations

Central Bank Budgeting

21–24 June 2011

Purpose of the seminar: Familiarization with the work experience of the central (national) banks of EurAsEC member states in the area of financial management and budgeting. Establishment and development of professional contact among personnel of the central (national) banks of EurAsEC member states

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 4 days
21–24 June 2011

Place of the seminar: Tula Interregional Training Centre of the Bank of Russia

Key issues:

Regulatory framework governing budgeting issues at the central (national) banks

Budget preparation and approval procedure

Budget implementation and control

Approaches to planning certain types of expenses

Management reporting

Budget process automation

Staff regulation and compensation system at the central (national) banks

Issues of taxation of the central (national) banks

Risk Management at Commercial Banks and Other Financial Organizations

12-14 July 2011

**Purpose
of the seminar:** Familiarization with work experience in the area of risk management at commercial banks and other financial organizations. Establishment and development of professional contact among personnel of the central (national) banks of EurAsEC member states

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 3 days
12-14 July 2011

**Place
of the seminar:** Training and Health-Recreation Centre of the National Bank of Tajikistan, Kayrakkum

Key issues:

Risk management methods: risk classification and assessment, regulation of operations, establishment of reserves, control and monitoring

Early risk warning system. Forecasting of banking system indicators and preventive measures aimed at mitigating bank risks

Risk management systems. Practical aspects of organizing risk management at a bank

Methods and ways of assessing bank management quality using a range of factors (compliance with safe functioning standards, internal control systems, structure of management bodies, information from third parties, etc.)

Improvement of by-laws governing the system of risk management at commercial banks

Improvement of expertise in the field of audit, development of professional contact among personnel of the central (national) banks of EurAsEC member states

Management of Banking Sector Liquidity at the Central Banks

5-8 September 2011

Purpose of the seminar: Exchange of work experience of the central (national) banks of EurAsEC member states in the field of management of banking sector liquidity. Establishment and development of professional contact among personnel of the central (national) banks of the Community

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 4 days
5-8 September 2011

Place of the seminar: Tula Interregional Training Centre of the Bank of Russia

Key issues:

Interest rate channel of the monetary policy transmission mechanism

Procedure and frequency of interest rate decision-making

Models of banking sector liquidity forecasting

Publication of the indicators and forecasts of banking sector liquidity

Interest rate collar width. Building the system of tools. Use of monetary policy tools

Acute Cash Flow Issues

6-8 September 2011

Purpose of the seminar: Familiarization with the practices of the central (national) banks of the Eurasian Community member states in the area of organizing issuing-cash transactions and cash flow control. Strengthening of professional contact among personnel of the central (national) banks of EurAsEC member states

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Seminar**
Held by the executives and specialists of the National Bank of the Kyrgyz Republic

Length of the seminar: 3 days
6-8 September 2011

Place of the seminar: National Bank of the Kyrgyz Republic, Bishkek

Key issues:

Organization of issuing and cash transactions at a central (national) bank

Implementation of state-of-the-art technologies into cash flow processing

Central (national) bank's approaches to banknote design methodology (colour, size), optimization of the denomination range structure and the process of selecting protective elements

Interaction between the central (national) bank and protective printing product manufacturers

Information campaign, experience of working with the general public and mass media

Experience of replacing the old series with a new one: challenges and successes

Monetary Policy of the Central (National) Banks of EurAsEC Member States. Monetary Policy Tools

13–15 September 2011

**Purpose
of the seminar:** Familiarization with the practices and discussion of prospects for the application of monetary policy tools of the central (national) banks of EurAsEC member states. Development of professional contact among personnel of the central (national) banks of the Community

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 3 days
13–15 September 2011

**Place
of the seminar:** National Bank of the Republic of Kazakhstan, Almaty

Key issues:

Monetary policy development and implementation

Monetary policy targets

Selection of monetary policy targets and tools

Reserve requirements

Interest rate policy shaping

Bank liquidity management

Data support for monetary policy

Use of permanent lending and deposit mechanisms

Execution of operations in the open market

Selection of pledge to secure monetary policy operations

Principles and procedures of risk management at a central bank and internal control organization at a central bank (methodology support for risk management procedure, development of common approaches to risk assessment, etc)

Acute Issues of Currency Note Examination and Methods for Banknote Authentication

13–16 September 2011

**Purpose
of the seminar:** Familiarization with work experience of the central (national) banks of EurAsEC member states in the area of currency note examination and methods for banknote authentication. Development of professional contact among personnel of the central (national) banks of EurAsEC member states

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Seminar**
Held by the executives and specialists of the Bank of Russia. The representatives of all central (national) banks of EurAsEC member states are expected to make presentations

**Length
of the seminar:** 4 days
13–16 September 2011

**Place
of the seminar:** Tula Interregional Training Centre of the Bank of Russia

Key issues:

Central bank's experience in combating banknote forgery

Prevention of banknote forgery in EurAsEC member states

Educational campaign during the circulation of the currency
note series

Detection and identification of "super fake" type of EUR and USD
banknotes

Principal areas of combating banknote forgery and
counterfeiting of money

Equipment of cash settlement centres

New banknote protection methods

Combating banknote forgery

Payment Systems Supervision (Oversight) and Methodology for Oversight Implementation

27–29 September 2011

**Purpose
of the seminar:** Familiarization with work experience of the central (national) banks of EurAsEC member states in the area of payment systems oversight. Development and strengthening of professional contact among personnel of the central (national) banks of the Eurasian Community member states

**Category
of trainees:** Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:** 3 days
27–29 September 2011

**Place
of the seminar:** National Bank of the Republic of Kazakhstan, Almaty

Key issues:

Role of a central (national) bank in organizing payment systems oversight

Analysis and management of risks associated with payment systems (operational, technical, system, liquidity and other risks)

Monitoring of payment systems functioning

Principal objects and tools of payment systems supervision (oversight)

National payment systems supervision (oversight), information for exercising supervision

Analysis of use of international money transfer system

Supervision of the payment card market

Supervision in the area of innovative retail payment tools

Supervision in respect of payment system operators

Tools for supervising the activities of payment system participants: audits, sanctions and action

Internal Audit and Control at the Central Bank of the Republic of Armenia

4-6 October 2011

**Purpose
of the seminar:**

Study of working practices of the Central Bank of the Republic of Armenia and the central (national) banks of EurAsEC member states in the area of organizing internal audit and control. Establishment and development of professional contact among personnel of the central (national) banks of the member states of the Community

**Category
of trainees:**

Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:**

Seminar
Held by executives and specialists of the Central Bank of the Republic of Armenia

**Length
of the seminar:**

3 days
4-6 October 2011

**Place
of the seminar:**

Central Bank of the Republic of Armenia, Tsakhkadzor

Key issues:

- Risk management structure
- Use of information technologies in the internal control system
- Procedure and characteristics of the internal control system organization
- Organization of activity of the internal audit function and practical aspects of audit conducting
- Audit standards
- Appraisal of assets for verifying their conformity to book value
- Automated audit
- Audit of real property based on risk assessment
- Analysis of financial statements
- Assessment of protective mechanisms at the central banks
- Hardware systems for automating the processes of the internal audit function
- Description of business processes
- Identification of risks inherent in different types of activity
- Audit of business processes
- Development of techniques for conducting audits
- Practical use of international standards in the area of internal audit, including IT audit
- Use of software in conducting IT audit
- Assessment of risks associated with information technologies
- Audit of information technologies, audit of information security (international standards, risk assessment techniques and tools)

Early Warning System, Stress Testing of Credit Institutions

18–20 October 2011

Purpose of the seminar: Exchange of work experience of the central (national) banks of EurAsEC member states in the field of analysis of banks' financial position. Establishment and development of professional contact among personnel of the central (national) banks of the Community

Category of trainees: Executives and specialists of functions of the central (national) banks of EurAsEC member states

Form of the seminar: **Round table** with presentations and speeches by participants on issues of the seminar

Length of the seminar: 3 days
18–20 October 2011

Place of the seminar: Tula Interregional Training Centre of the Bank of Russia

Key issues:

Stress testing for the purposes of liquidity and credit risk analysis

Creation of credit organizations database. Modelling

Loan portfolio classification

Approaches to market risk assessment as part of stress testing

Integrated Support for Security System at the Central (National) Banks. Ensuring Security in a Crisis Environment

15–18 November 2011

**Purpose
of the seminar:** Discussion of issues related to ensuring bank security.
Development and strengthening of professional contact
among personnel of the central (national) banks of EurAsEC
member states

**Category
of trainees:** Executives and specialists of functions of the central (national)
banks of EurAsEC member states

**Form
of the seminar:** **Round table** with presentations and speeches by participants
on issues of the seminar

**Length
of the seminar:** 4 days
15–18 November 2011

**Place
of the seminar:** Tula Interregional Training Centre of the Bank of Russia

Key issues:

Structure of the security function

Organization of functioning of the security function

Issues related to ensuring bank security

Goals, objectives and fundamental principles of building a facility's security system

Classification of possible threats, facility categorisation

Principal directive documents on the organization of employment activities

Organization of access and facility control

Organizational measures aimed at preventing acts of terrorism and ensuring facility protection

Interaction with law enforcement agencies

State-of-the-art equipment of the central (national) banks: fire and security system, general alarm system, electronic surveillance, control and access management system, etc.

Application of information analysis technologies at the central (national) banks of EurAsEC member states

Advanced Forms of Document Handling. Practical Application of Electronic Workflow

22–24 November 2011

**Purpose
of the seminar:**

Exchange of work experience in the area of documentary management support in the system of the central (national) banks of EurAsEC member states in an environment of application of electronic workflow technologies. Strengthening of professional contact among personnel of the central (national) banks of EurAsEC member states

**Category
of trainees:**

Executives and specialists of functions of the central (national) banks of EurAsEC member states

**Form
of the seminar:**

Round table with presentations and speeches by participants on issues of the seminar

**Length
of the seminar:**

3 days
22–24 November 2011

**Place
of the seminar:**

Training Centre of the National Bank of the Republic of Belarus, village of Raubichi

Key issues:

Transition to electronic forms of document handling (initial phase)

Organization of activity of the documentary support function at the central banks of EurAsEC member states

Issues related to the use of electronic documents and electronic workflow

Issues related to the automation of in-house systematisation of the central bank's regulations

Practical experience in applying electronic workflow technologies at the central banks of EurAsEC member states

Automated control of instruction execution

Creation and operating principles of the electronic archive

Ensuring archived data security

Principles for organizing an archive function at a central bank

System of automation of in-house storage of archive documents

Principal technological phases of electronic archive

Familiarization with the practices of archive function in the electronic archive system

Organization of document digitization operations

Organization of access to the electronic archive system for the central bank functions



CATALOGUE 2 0 1 1





Topics of Traineeships



No.	Topic of traineeship	Central (national) bank announcing traineeship (consultation)	Central (national) bank conducting traineeship (consultation)
1	Analysis and assessment of non-financial entities by the central bank	Bank of Russia, National Bank of the Republic of Kazakhstan	Central Bank of the Republic of Armenia
2	Accounting for operations related to capital investments, fixed asset maintenance and the implementation of the bank maintenance expense budget. Accounting for and automation of administrative and economic operations	Bank of Russia, National Bank of the Republic of Kazakhstan, National Bank of the Republic of Belarus	Central Bank of the Republic of Armenia
3	Personnel management issues	National Bank of the Republic of Kazakhstan, Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations, National Bank of the Republic of Belarus, National Bank of the Kyrgyz Republic, National Bank of Tajikistan	Central Bank of the Republic of Armenia
4	Financial stability indicators	National Bank of the Republic of Kazakhstan, National Bank of the Republic of Belarus	Bank of Russia
5	Information analysis operations in the area of payment systems at the Bank of Russia	National Bank of the Kyrgyz Republic	Bank of Russia
6	Consolidated supervision	Bank of Russia	National Bank of the Republic of Belarus
7	Monitoring of entities	National Bank of Tajikistan, National Bank of the Republic of Kazakhstan, Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations	Bank of Russia

**Council of Governors of the Central (National) Banks
of EurAsEC Member States**

No.	Topic of traineeship	Central (national) bank announcing traineeship (consultation)	Central (national) bank conducting traineeship (consultation)
8	Exchange of experience on IFRS	Bank of Russia, National Bank of Tajikistan, National Bank of the Kyrgyz Republic, National Bank of the Republic of Belarus, Central Bank of the Republic of Armenia	National Bank of the Republic of Kazakhstan
9	Organizational measures aimed at ensuring information security	Bank of Russia, National Bank of Tajikistan, National Bank of the Kyrgyz Republic, National Bank of the Republic of Belarus	National Bank of the Republic of Kazakhstan
10	Organization of external contact. Organization of work in the area of public and media relations	Bank of Russia	Central Bank of the Republic of Armenia
11	Public relations, organization of publication of the central bank's printed materials	National Bank of the Republic of Belarus	Bank of Russia
12	Organization of the banking system work related to anti-money laundering and combating the financing of terrorism. Currency control	National Bank of the Republic of Belarus, National Bank of Tajikistan, National Bank of the Republic of Kazakhstan	Bank of Russia
13	Organization of work in the field of international co-operation within integration associations, intergovernmental commissions, international financial organizations	National Bank of the Republic of Belarus	National Bank of the Republic of Kazakhstan
14	Organization of work in the field of international co-operation	National Bank of the Republic of Belarus, National Bank of Tajikistan, Central Bank of the Republic of Armenia	Bank of Russia
15	Organization of accounting and internal control at the central (national) bank	National Bank of Tajikistan, National Bank of the Republic of Kazakhstan	National Bank of the Republic of Belarus

No.	Topic of traineeship	Central (national) bank announcing traineeship (consultation)	Central (national) bank conducting traineeship (consultation)
16	State registration of credit institutions and licensing of banking operations	National Bank of the Republic of Belarus	Bank of Russia
17	State registration of credit institutions and licensing of banking operations	National Bank of the Republic of Belarus	National Bank of Tajikistan
18	Procedure for the bank's participation in the system of interbank settlements of the Bank of Russia in the event of revocation of a special permit (license) and during the establishment (functioning) of the liquidation committee	National Bank of the Republic of Belarus	Bank of Russia
19	Remote supervision practices. Analysis of the bank's financial position	National Bank of the Republic of Belarus	Bank of Russia
20	Implication of sanctions by the Bank of Russia on credit organizations	National Bank of Tajikistan, National Bank of the Republic of Belarus	Bank of Russia
21	Role of the central bank in the securities market development	National Bank of Tajikistan	National Bank of the Republic of Belarus
22	Public relations	National Bank of the Republic of Kazakhstan, National Bank of the Republic of Belarus	Bank of Russia
23	Public relations, organization of publication of the central bank's printed materials	National Bank of the Republic of Belarus	National Bank of the Republic of Kazakhstan
24	Improvement of supervisory reports and its use in assessing the reliability and stability of banks and the banking system in general	National Bank of the Republic of Belarus, Central Bank of the Republic of Armenia, Agency of the Republic of Kazakhstan on regulation and supervision of financial market and financial organizations	Bank of Russia

**Council of Governors of the Central (National) Banks
of EurAsEC Member States**

No.	Topic of traineeship	Central (national) bank announcing traineeship (consultation)	Central (national) bank conducting traineeship (consultation)
25	Traineeship on the organization of information and library support for the employees of the central (national) banks of EurAsEC member states on the base of the Reference Information Centre of the Studies and Information Department of the Bank of Russia	Central Bank of the Republic of Armenia, National Bank of Tajikistan, National Bank of the Kyrgyz Republic, National Bank of the Republic of Belarus, National Bank of the Republic of Kazakhstan	Bank of Russia
26	Strategic planning at the central banks	National Bank of the Kyrgyz Republic	National Bank of the Republic of Belarus
27	Financial stability	National Bank of the Kyrgyz Republic, National Bank of the Republic of Belarus	National Bank of the Republic of Kazakhstan



CATALOGUE 2 0 1 1





Organization of Training Events



ORGANIZATION OF TRAINING EVENTS:

Information for Participants and Contacts

The training events included in the Catalogue will be conducted in accordance with the Programme of Professional Training for Personnel of the Central (National) Banks of EurAsEC Member States for 2011 under the Agreement signed by the managers of the central (national) banks of EurAsEC member states in Minsk on 12 March 2004.

Requests from the central (national) banks of the Community for participation in seminars along with the questionnaires of participants will be submitted not later than one month before they begin to the personnel functions of the central (national) banks of the Community on the base of which they are conducted.

Provided that requests are submitted in a timely manner, invitations will be sent to participants not later than two weeks before the beginning of training.

The time limits for conducting traineeships will be agreed not later than two months before they begin.

Requests for training will not be accepted after the above-mentioned dates.

Typically, the centralized arrival of trainees will be arranged on the day preceding the first day of a training event; departure, on the day after the last day of a training event. More detailed information will be specified directly in invitations sent for participants to the personnel functions of the central (national) banks of the Community.

Russian will be the working language of training events.

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National Bank of Tajikistan
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QUESTIONNAIRE OF SEMINAR PARTICIPANT
(Traineeship, Consultation)
(to be filled in by typewriting)

1. Training event (seminar, traineeship, consultation) _____

2. Date, location _____

3. Full name _____
(family name, first name, patronymic)

4. Sex: Male Female Date of Birth _____

5. Education, academic degree specialised secondary education Doctor of Philosophy
 higher education Higher doctorate degree

6. Employer (central (national) bank, country) _____

7. Occupied position _____

8. Principal duties: _____

9. Length of service (years): in the financial banking system ____ in the occupied position _____

10. Questions you would like to be answered during the course of training:

11. Topic of your speech (presentation) at a seminar:

12. Participation in international training events on similar topics (when and where):

Telephone (Fax) _____ E-mail _____

Date _____ Signature _____



**CATALOGUE
2 0 1 1**





Training Centres

Information



Training Centre of the National Bank of the Republic of Belarus, Village of Raubichi



Training Centre of the National Bank
of the Republic of Belarus,
Village of Raubichi



Lecture Room

The Training Centre is a function of the National Bank of the Republic of Belarus.

The principal goal of the centre is the advanced training of bank employees in the Republic of Belarus in the form of short-term seminars held since 1997. Since its establishment, the Training Centre has educated more than 10 thousand bank executives and specialists.

The Training Centre has at its disposal two lecture rooms (each seating 20-30 people), one computer classroom with a 12-person capacity and a library for holding seminars, conferences and other events.

Rooms are comfortable for training, group activities and round table discussions. They are equipped with boards, overhead transparencies, multimedia, computer and video systems.

The Centre has a hotel building for accommodating seminar trainees. Its rooms have everything which is necessary for living (shower, toilet, TV set, refrigerator, telephone).

The trainees of the Training Centre of the National Bank of the Republic of Belarus enjoy favorable conditions for rest, leisure time and sports activities. This is primarily due to the geographical position of the Training Centre which is located in a picturesque district of the Minsk Region 20 km from Minsk along the Vitebskoe highway near the Raubichi sports complex. Forest area and water reservoir offer guests an opportunity to enjoy fresh air and the beauty of Belarussian nature. The centre features indoor tennis courts, football and volleyball grounds, sports equipment rental store. Massage room, water massage room, gym and sauna will create wonderful mood and vitalize.

*Training Centre of the National Bank of the Republic of Belarus
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Computer Classroom



Hotel

Tula Interregional Training Centre of the Bank of Russia



Tula Interregional Training Centre
of the Bank of Russia



Conference Room

The Interregional Training Centre (ITC) was established by the Bank of Russia in 1996 for the purpose of advanced vocational training of bank employees. The centre hosts international seminars for the executives and specialists of the central (national) banks of EurAsEC member states involving the representatives of the banks of the CIS, other foreign countries and international financial organizations.

The training centre performs work related to studying, generalizing and disseminating domestic and foreign best practices and acts as the secretariat of the Steering Council on Professional Training for Personnel of the Central (National) Banks of EurAsEC Member States.

The Interregional Training Centre of the Bank of Russia has lecture rooms and halls equipped with state-of-the-art engineering equipment for holding seminars, round tables, practical classes, meetings, sessions and conferences.

The technical capacity of the conference room (holding 178 participants), small conference room (seating 40 participants) and the meeting room (seating 50 participants) allows holding video conferences, printing information from video cameras in autoposition mode, programmable whiteboard and personal computers on plasma displays and projection screens as well as video recording of training events. The conference room and the meeting room are equipped with the facilities for simultaneous translation from foreign languages. The computer class (holding 20 participants) is equipped with personal computers integrated into a local network of the Interregional Training Centre.

The Reference Information Stock offers an abundant literature on banking topics and adjacent industries. There is a video library with the records of training events. Users are offered an opportunity to access the information resources of Intranet, Internet and reference legal systems.

Canteen, an ambulance room and a comfortable hotel with a 63-person capacity are at the disposal of trainees. The hotel has a bar, a game room (billiards) and a sports and fitness centre including a Finnish sauna and a Turkish bath, a swimming pool and a gym. The hotel rooms have a

bathroom, a hairdryer, a TV set, a fridge and a telephone. All rooms are equipped with personal computers with CD-R drive and USB port for preparation for training events. Some rooms have printers.

Participants in training events are offered diverse cultural programme.

Trainees are brought to Tula from Moscow by ITC's bus on the day preceding the first day of the seminar from the office of the Bank of Russia located at: Moscow, Leninsky av. 1, building 2, Oktyabrskaya metro station. Telephones in the bus: +7 (910) 700-80-99, +7 (910) 581-59-66.

Trainees are brought back from Tula to Moscow the day after the seminar is finished. Return tickets to be purchased need to allow departing from Moscow after 1.00 p.m.

To get to the hotel (Tula, Sovetskaya st., 88) on your own from the Moscow Railway Station Square, you may take buses (shuttle buses) Nos. 13, 16, 4 M, 12/15 or trolleybus No. 8 and get off at the "Ulitsa Pirogova" stop; from the bus station, take buses (shuttle buses) Nos. 17, 18, 28 or 33 and get off at the "Ulitsa Pirogova" stop or tram No. 12 and get off at the "Ulitsa Sovetskaya" stop.

Telephone of the hotel receptionist: +7 (4872) 32-54-41 (twenty-four hours a day).

Interregional Training Centre of the Bank of Russia

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Meeting Room



Small Conference Room

Saint Petersburg Banking School (College) of the Bank of Russia



Saint Petersburg School
of Banking (College)
of the Bank of Russia



Classroom

One of the core activities of the Saint Petersburg Banking School (College) is retraining and advanced training of the employees of territorial offices, national banks and organizations of the Bank of Russia.

The Saint Petersburg Banking School (College) has a continuing professional education department, whose material and technical resources allow ensuring a high level of training programmes implementation.

Classes are conducted in classrooms equipped with all necessary engineering facilities which allow diversifying the training process and using work time in the most efficient way.

The Banking School (College) has a conference room and a room for holding round tables, training and computer classes with audio, video and projection equipment and other technical training facilities.

The Reference Information Unit (RIU) collection is constantly refilled with teaching aids on banking topics. Consolidated electronic catalogues offer trainees quick access to teaching and controlling computer programmes, regulatory and instructive materials, special economic literature available from RIU.

Trainees are accommodated in single or double rooms at the hotel-type hostel which have all necessary facilities for comfortable living and preparation for classes.

The Banking School (College) has a cafeteria, a medical aid station and a sports and fitness centre.

To get to the hotel centre of the Saint Petersburg Banking School (College) (Vitebskaya st., 14) from any railway station, you should go to the "Sadovaya" or "Sennaya Ploshchad" metro stations and then take trams Nos. 3 or 14 or shuttle buses Nos. 1, 7 or 212 and get off at the "Ploshshad Repina" stop (walk down Myasnaya st.).

If you arrive at Pulkovo Airport, you should take bus No. 39 or a shuttle bus to the "Moskovskaya" metro station, then get to the "Sadovaya" or "Sennaya Ploshchad" metro stations and follow the above-mentioned route.

*Saint Petersburg Banking School (College) of the Bank of
Russia*

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Computer Classroom



Teachers' Room

Training and Health-Recreation Centre of the National Bank of Tajikistan, Kayrakkum



Kayrakkum Training and
Health-Recreation Centre
of the National Bank of Tajikistan



Classroom

Training and Health-Recreation Centre is a structural unit of the National Bank of Tajikistan.

The basic purpose of the Centre's activity is the improvement of professional skills of the banking employees of the Republic of Tajikistan in the form of short-term seminars held since 2007. During the work of the Centre more than 300 executives and specialists of various banks has been trained.

For carrying out seminars and other training events in the Centre there are two lecture rooms (each seating 20-30 persons), one conference-hall for 40 persons and a computer classroom with a 15-person capacity. All rooms are equipped with boards, overhead transparencies, computers and are convenient for group workshops as well as training events in the form of a "round table".

For accommodation of participants Centre has a hotel complex with the rooms equipped for comfortable living (shower, toilet, TV set, refrigerator, telephone).

In the Training and Health-Recreation Centre of the National Bank of Tajikistan there is a sports and fitness complex for spending free time and going in for sports.

The Training and Health-Recreation Centre is located in the City of Kayrakkum on the coast of the storage lake – the Tajik Sea.

*Training and Health-Recreation Centre of the National Bank of
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Director
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Computer Classroom



Sports Ground

**This publication was printed using the duplicators
of the Interregional Training Centre of the Bank of Russia in 2010**

25 copies

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